



India Day Festival **VOLUNTEER** Registration Form 2018

<u>VOLUNTEER CONTACT INFORMATION:</u>	<u>EMERGENCY CONTACT INFORMATION:</u>
Name: _____	Emergency Contact Name: _____
Address: _____ _____	Relationship: _____
Phone: _____	Emergency Phone: _____
Cell: _____	Health Card Number: _____
Email: _____	Version Code: _____
	Expiry Date: _____

VOLUNTEER RULES & REGULATIONS

- All volunteers must check in with their pre-assigned volunteer coordinator at least one hour prior to the start of their shift. Volunteers are expected to follow the directions given to them by their coordinator or the Panorama Director responsible for their area
- All volunteers are expected to behave and conduct themselves in a professional manner.
- All volunteers are expected to be punctual, polite, courteous, respectful to each other and guests, and help in the areas they are working in.
- Failure to comply with these rules will result in your removal from your assigned duty.
- Volunteers will receive a certificate of appreciation, volunteer hours for your respective schools (if applicable), and you will be provided lunch.

Onsite Volunteer Contact
Panorama India Director Chirag Barot (416) 566 5467
Email Volunteer Forms to: volunteerpanorama@gmail.com

Waiver & Disclaimer: On behalf of the organization, group, association, I Release, Waive and Discharge Panorama India from all liability relating to any bodily injuries or property damages, that may occur during the course of the event. By signing below, I forfeit all right to bring a suit against Panorama India for any reason and agree to pictures & video be taken.

Name: _____

Signature: _____

Date: _____

Website www.panoramaindia.org Email info@panoramaindia.org



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In which area would you like to volunteer?(Please check all that apply)

Vendor Set up/Wrap Up 8:00am- 12:00pm
 7:00pm- 11:00pm
 Willing to volunteer for the whole day

Description: Help set up the vendor booths according to site plan. Assist in wrap up of event.

Stage Manager/Assistant 9:00am - 1:00pm
 1:00pm - 5:00pm
 5:00pm - 9:00pm
 Willing to volunteer for the whole day

Description: Manage program coordination by ensuring the performers are ready, music queue, time performance and maintain program schedule.

**Panorama India Booth
(Information Centre &
Merchandise Selling)** 10:00am - 2:00pm
 2:00pm - 6:00pm
 6:00pm - 10:00pm
 Willing to volunteer for the whole day

Description: Greet participants/ public, hand out programs and provide information i.e. Location of booths, access to washrooms, emergency exists, assess at First Aid Station etc. Sell Panorama India Day merchandise. Maintain account of merchandise.

Grand Parade Float 10:00am - 3:00pm

Description: Help float participants during set up and on the parade route by handing out water.

**Community Registration
Booth** 10:00am - 3:00pm

Description: Sign in for Parade and Community (take completed registration form) . Distribute Pre-assigned numbers.