



## India Day Festival **VOLUNTEER** Registration Form 2017

<u>VOLUNTEER CONTACT INFORMATION:</u>	<u>EMERGENCY CONTACT INFORMATION:</u>
Name: _____	Emergency Contact Name: _____
Address: _____ _____	Relationship: _____
Phone: _____	Emergency Phone: _____
Cell: _____	Health Card Number: _____
Email: _____	Version Code: _____
	Expiry Date: _____

### VOLUNTEER RULES & REGULATIONS

- All volunteers must check in with their pre-assigned volunteer coordinator at least one hour prior to the start of their shift. Volunteers are expected to follow the directions given to them by their coordinator or the Panorama Director responsible for their area.
- All volunteers are expected to behave and conduct themselves in a professional manner.
- All volunteers are expected to be punctual, polite, courteous, respectful to each other and guests, and help in the areas they are working in.
- Failure to comply with these rules will result in your removal from your assigned duty.
- Volunteers will receive a certificate of appreciation, volunteer hours for your respective schools (if applicable), and you will be provided lunch.

**(Please be assured that this information will be confidential and will not be shared with anyone other than Panorama directors)**

**Onsite Volunteer Contact**  
**Panorama India Director Jasveen Rattan (416) 602-3343**  
**Email Volunteer Forms to: [volunteerpanorama@gmail.com](mailto:volunteerpanorama@gmail.com)**

### Volunteer Committee

**Rohit Shah, Maithry Uddaraju, Sonia Borate, Meena Shah, Jameet Gill**

Website [www.panoramaindia.org](http://www.panoramaindia.org) Email [info@panoramaindia.org](mailto:info@panoramaindia.org)



**In which area would you like to volunteer? (Please check all that apply)**

**Vendor Set up/Wrap Up**
 8:00am- 12:00pm  
 7:00pm- 11:00pm  
 Willing to volunteer for the whole day

**Description:** Help set up the vendor booths according to site plan. Assist in wrap up of event.

**Stage Manager/Assistant**
 9:00am - 1:00pm  
 1:00pm - 5:00pm  
 5:00pm - 9:00pm  
 Willing to volunteer for the whole day

**Description:** Manage program coordination by ensuring the performers are ready, music queue, time performance and maintain program schedule.

**Panorama India Booth  
(Information Centre &  
Merchandise Selling)**
 10:00am - 2:00pm  
 2:00pm - 6:00pm  
 6:00pm - 10:00pm  
 Willing to volunteer for the whole day

**Description:** Greet participants/ public, hand out programs and provide information i.e. Location of booths, access to washrooms, emergency exists, assess at First Aid Station etc. Sell Panorama India Day merchandise. Maintain account of merchandise.

**Grand Parade Float**
 10:00am - 3:00pm

**Description:** Help float participants during set up and on the parade route by handing out water.

**Community Registration  
Booth**
 10:00am - 3:00pm

**Description:** Sign in for Parade and Community (take completed registration form) . Distribute Pre assigned numbers.



## Waiver, Release and Indemnity

I \_\_\_\_\_, on behalf of myself, my heirs, executors, administrators, successors, assignees and invitees,

### Hereby Release, Waive, and forever Discharge Panorama India and the City of Toronto

and its agents, officers, employees, contractors, representatives, elected and appointed officials, successors and assignees from all claims, demands, damages, costs, expenses, actions, or causes of action, whether in law or equity, in respect of death, injury, loss or damage to my person or property, however caused, arising from or that may arise by reason of permission being granted to use this property.

**I further undertake to hold, to indemnify and save harmless** the aforesaid from and against any and all liability as may be incurred or as may arise as a result of, or in any way connected with, my request and the resulting permission and use of this property.

**I represent and warrant** that I am over the age of legal majority, in the province of Ontario, and I am physically fit and am able to take part in any activity that my participation in the Panorama India Day may involve. I am aware of the risks inherent in participating in such activity and **I agree** to accept and assume all such risks.

**I give permission** to Panorama India to publish my photos/movie taken at/during the Festival for any promotional material/advertising.

**By signing this statement, I acknowledge having read, understood and agreed** to the above **waiver, release and indemnity. Dated and signed in the City of Toronto:**

**Name:**

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

**Date:** \_\_\_\_\_